

December 4th to 20th, 2015

The Upstate Artists Guild is proud to present **The Annual Marketplace Show**, featuring artists with tables selling their wares. visit: <http://upstateartistsguild.org/Marketplace2015>

Eligibility:

Open to all artists. All media is permitted. Work must have been completed in the last 12 months and not previously shown at a UAG event. Work must be able to be delivered and picked up on the dates specified.

THE UAG CANNOT STORE WORK!!!!

Specifications: Entrants are limited only by imagination, ability and the following:

- Maximum size of work in any direction is 4 feet.
- Work must be clearly labeled with the artist's name, name of work, price, and contact information.

EACH ARTIST WILL BE GIVEN ABOUT 4 FEET OF WALL/TABLE SPACE TO SET UP AS THEY WISH. We encourage artists to sit with their works on the opening and throughout the show during gallery hours.

Entry checklist:

1. Completed and signed entry form
2. Cash or check/money order made out to UAG or payment through PayPal.
3. Digital or printed images. Do not send actual work.
4. Artists are encouraged to submit a 1-2 page bio (typed and printed or emailed to info@upstateartistsguild.org) with entry.

Entry procedure and fees: Artists are encouraged to email images and submission form information to info@upstateartistsguild.org. If you can not submit by email, please present prints or digital images on CD with this submission form.

Submissions and Submission forms must be received by midnight on **November 29th 2015**. The Submission fee for this show is \$20 for UAG members in good standing or \$30 for non-members. **Non emailed submissions must be clearly labeled with:**

- Artist's name

Drop off and set-up dates for accepted work are Saturday, November 28th and Sunday, November 29th from 2-6PM. **Please contact the Gallery Manager ahead of time if other arrangements are necessary.**

Sales: The UAG Gallery is not-for-profit and depends on the sales handling fees, membership dues, and charitable donations to cover operating expenses.

Artists whose work is sold through the UAG will be charged a Sales Handling Fee of 25%. (UAG 25% /Artist 75%). WHEN ARTISTS ARE BEHIND THEIR TABLE, THEY MAY COLLECT THEIR OWN MONEY AND THEN IN TURN PAY THE UAG THE 25% FEE.

Works not sold by December 20th may be picked up on December 26/27th from 2-6PM or can be rearranged for our January Show "Re-Gift" or by special arrangement.



The Marketplace Show

December 4-20, 2015

Call for Art

Upstate Artists Guild
247 Lark Street
Albany, New York 12210
www.upstateartistsguild.org

CALENDAR

November 29th Midnight

Submissions, entry form & fee must be received by 6pm on this date in order to be considered.

November 28th/29th 2p-6p

Work must be dropped off and set-up on the weekend of the 28th between the hours of 2-6pm. Please contact the Gallery Manager ahead of time if other arrangements are necessary. Artwork which is not set-up during the times provided may be removed from the show.

December 4th-20th

Exhibition dates. Opening reception will be 1st Friday, December 4, 6:00 - 9:00. Artists are encouraged to attend and donate food for the opening. Artists are also encouraged to sit gallery during the show, as you have a greater chance of selling work if you are there to talk to guests.

December 26th/27th 2p-6p

All works must be picked up by the 27th or can be rearranged for our January Show "Re-Gift" or by special arrangement. Please contact the Gallery Manager ahead of time if other arrangements are necessary. **THE UAG CANNOT STORE WORK.**

Gallery Hours

Thurs/Fri 5:30 - 8 PM, Sat 2 - 8 PM, Sun 2 - 6 PM
And by appointment

ENTRY FORM

We strongly suggest submitting by email.

Name _____

Address _____

City, State, Zip _____

Telephone _____

e-mail _____

1. Please describe the work that you will be displaying on your table/wall space:

2. Will you be able to sit with your art on 1st Friday 12/4? _____

3. Are you able to sit gallery hours during December? _____

AGREEMENT

The UAG will take all possible precautions for the protection and care of all works for the duration of the show. The UAG carries limited liability insurance for each piece lost, damaged, or stolen. The UAG CANNOT STORE WORK: Artists MUST pick up the work on the dates specified or make arrangements with the gallery ahead of time if you cannot make it during the pick up times. **Artwork left at the gallery for over 30 days becomes property of the UAG.** IF YOU DO NOT AGREE TO THESE TERMS, we cannot accept your artwork for display.

Signature _____

Print Name _____

Date _____

The UAG was established to provide a center for the arts, open to all, to promote the appreciation, practice, and enjoyment of art; art education and artistic endeavors throughout the community; to maintain a space in which to meet for the purpose of exhibitions, lectures, and instruction; and to work with the community to stimulate an interest in the arts.

It also works to support emerging artists, by providing them the opportunity to exhibit their work in the gallery.

The UAG is a not-for-profit volunteer organization. Artists who submit work are also encouraged to sit gallery hours.

For more information visit/write to:

Info@upstateartistsguild.org

www.upstateartistsguild.org

**Please return form to The Upstate Artists Guild
info@upstateartistsguild.org or 247 Lark St., Albany, NY 12210**