

May 4th - 25th, 2012

The Upstate Artists Guild is proud to present **The Secret Garden Show**, featuring artwork in all media with a garden, flower, spring, etc. theme. visit: <http://upstateartistsguild.org/SecretGarden>

Eligibility: Open to all artists in Upstate New York. All media is permitted. Work must have been completed in the last 12 months and not previously shown at a UAG event. Work must be able to be hand-delivered and picked up on the dates specified.

THE UAG CANNOT STORE WORK!!!!

Specifications: Entrants are limited only by imagination, ability and the following:

- Maximum size of work in any direction is 4 feet.

- Work must be wired and ready to hang.
- Work must be clearly labeled with the artist's name, name of work, price, and contact information.

Entry checklist:

1. Completed and signed entry form
2. Cash or check/money order made out to UAG or payment through PayPal.
3. Digital or printed images. Do not send actual work.
4. Artists are encouraged to submit a 1-2 page bio (typed and printed or emailed to submissions@upstateartistsguild.org) with their entry.

Entry procedure and fees: Artists are encouraged to email images and submission form information to submissions@upstateartistsguild.org. If you can not submit by email, please present prints or digital images on CD with this submission form.

Submissions and Submission forms must be received by midnight on **April 15th 2012**. The Submission fee for this show is \$15 (for 3 pieces) for UAG members in good standing or \$25 (for 3 pieces) for non-members. Additional pieces may be submitted for an additional \$5 per piece. **Non emailed submissions must be clearly labeled with:**

- Artist's name
- Title of work
- Medium
- Size (HxWxD if applicable)

Drop off dates for accepted work are Saturday, February 25th and Sunday, January 26th from 2-6PM. **Please contact the Gallery Manager ahead of time if other arrangements are necessary.**

Sales: Although artists may opt for their work to be Not For Sale, we encourage you to price your work. The UAG Gallery is not-for-profit and depends on the sales handling fees, membership dues, and charitable donations to cover operating expenses. **No pricing changes will be allowed after acceptance.**

Artists whose work is sold through the UAG will be charged a Sales Handling Fee of 25%. (UAG 25% /Artist 75%).

Works not sold by March 23rd must be picked up on March 24/25th from 2-6PM or by special arrangement.



The Secret Garden Show

May 4-25, 2012

Call for Art

Upstate Artists Guild
247 Lark Street
Albany, New York 12210
www.upstateartistsguild.org

CALENDAR

April 15th Midnight

Submissions, entry form & fee must be received by midnight on this date in order to be considered. This show will be juried.

April 17th

E-Mailed Notification of acceptance.

April 28th/29th 2p-6p

Hand-delivered work must be dropped off on the weekend of the 28th between the hours of 2-6pm. Please contact the Gallery Manager ahead of time if other arrangements are necessary. Artwork which is not dropped off during the times provided may be removed from the show.

May 4th-25th

Exhibition dates. Opening reception will be First Friday, May 4, 6:00 - 9:00. Artists are encouraged to attend and donate food for the opening.

May 26th/27th 2p-6p

All works must be picked up on the 26th or 27th, between 2 and 6 pm. Please contact the Gallery Manager ahead of time if other arrangements are necessary. **THE UAG CANNOT STORE WORK.**

Gallery Hours

Thurs/Fri 5:30 - 8 PM, Sat 2 - 8 PM, Sun 2 - 6 PM
And by appointment

ENTRY FORM

We strongly suggest submitting by email.

Name _____

Address _____

City, State, Zip _____

Telephone _____

e-mail _____

1. Title _____

Size _____ Price _____

Medium _____

Year Completed _____

2. Title _____

Size _____ Price _____

Medium _____

Year Completed _____

3. Title _____

Size _____ Price _____

Medium _____

Year Completed _____

additional submission fee of \$5 required:

4. Title _____

Size _____ Price _____

Medium _____

Year Completed _____

5. Title _____

Size _____ Price _____

Medium _____

Year Completed _____

AGREEMENT

The UAG will take all possible precautions for the protection and care of all works for the duration of the show. The UAG carries limited liability insurance for each piece lost, damaged, or stolen. The UAG CANNOT STORE WORK: Artists MUST pick up the work on the dates specified or make arrangements with the gallery ahead of time if you cannot make it during the pick up times. **Artwork left at the gallery for over 30 days becomes property of the UAG.** IF YOU DO NOT AGREE TO THESE TERMS, we cannot accept your artwork for display.

Signature _____

Print Name _____

Date _____

The UAG was established to provide a center for the arts, open to all, to promote the appreciation, practice, and enjoyment of art; art education and artistic endeavors throughout the community; to maintain a space in which to meet for the purpose of exhibitions, lectures, and instruction; and to work with the community to stimulate an interest in the arts.

It also works to support emerging artists, by providing them the opportunity to exhibit their work in the gallery.

The UAG is a not-for-profit volunteer organization. Artists who submit work are also encouraged to sit gallery hours.

For more information visit/write to:

Info@upstateartistsguild.org

www.upstateartistsguild.org

**Please return form to The Upstate Artists Guild
submissions@upstateartistsguild.org or 247 Lark St., Albany, NY 12210**